



Project n. 2020-I-IT02-K204-079043

CIVIC AGENDA - I PROJECT MEETING (ONLINE)

TOGETHER FOR A MORE INCLUSIVE HOUSING

DATE 3RD -4TH DECEMBER 2020

VIRTUAL VENUE: ZOOM PLATFORM -MEETING ORGANISED BY ASL ROMA 2 CIVIC TEAM

OBJECTIVES OF THE MEETING

- To know each other
- To familiarize ourselves with all aspects of the project
- To adopt the work plan, evaluation strategy and dissemination plan
- To establish the communication, monitoring and reporting procedures
- To understand the financial and contractual rules
- To agree a way forwards regarding the web and social media presence of the project.
- To share the plan of CIVIC's main outputs

EXPECTED RESULTS

- Presentation of the project
 - Presentations of the partners' organizations, resources and strategy of implementation of the project
 - A Steering Committee
 - Partnership agreement agreed.
 - Work plan, Dissemination plan, Evaluation strategy- agreed.
 - A quality manual and associated documents- approved.
 - Communication, monitoring and reporting procedures -agreed.
 - Communication plan
 - Action plans until next meeting.
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AGENDA

3rd December 2020 - Sharing Civic main aspects and participant introduction

12:00-12:10 REGISTRATION and welcome - ASL ROMA2

12:10-12:25 INTRODUCTIVE SESSION - ASL ROMA2 the voice of users at the Mental health department of ASL ROMA 2

12:25-12:40 CIVIC: the project and its main goals and outputs ASL ROMA2

12:40-13:30 The partnership: partner organisations, their role in mental health issues, CIVIC teams – 10 minutes EACH PARTNER

13:30-13:40 CIVIC management system introduction – ASL ROMA 2

13:40-14:00 Ideas, discussion and comments ALL

NB All the civic documents in draft will be sent in advance by ASL ROMA 2 Civic Team

4th December 2020 CIVIC in detail: Planned activities, responsibilities and participants

09:30-9:35 Welcome - ASL ROMA 2

09:35-9:50 Discussion and comments on the first day of work

09:50-10:05 Administrative/financial rules - ASL ROMA2

10:05-10:15 Discussion session

WORKING SESSIONS

10:15-10:25 Communication – newsletter and social media - chairman from Portugal and Greece

10:25-10:35 Output Dissemination plan – chairman from Croatia

10:35-10:45 Impact – chairman from UK

10:45-10:55 Approval of management system and its document - ALL

11:00-11:30 Conclusion - ALL

- ▮ Discussion and overall comments on the meeting
- ▮ Summary of the work done up to now
- ▮ Planning of activities till next C1 meeting in Croatia
- ▮ Meeting evaluation ASL ROMA2
- ▮ Greetings and goodbyes



Co-funded by
the European Union